



Give your guests a convenient and strategic middle ground by booking your next conference, training seminar or social reception at the Radisson Colorado Springs Airport. Our hotel meeting facilities span more than 3,000 square feet of beautifully appointed, flexible space that can be arranged to accommodate up to 150 guests for everything from wedding receptions to holiday parties and boardroom meetings.

Contact the hotel directly for expert event planning assistance that will ensure your event runs smoothly from start to finish. We also offer complimentary COS Airport shuttle service and discounted rates for groups reserving 10 or more sleeping rooms. Book your meeting today and receive a complimentary morning coffee break for up to 50 people.

Meeting room amenities include:

- 24-hour fax and copy service
- 24-hour shuttle service to Colorado Springs Municipal Airport (complimentary)
- Audiovisual equipment
- Creative catering and theme-party capabilities
- Evergreen Ballroom with 2,214 square feet of space, divisible into two rooms with banquet seating for up to 150 people and theater seating for up to 200
- Free wireless Internet access
- LCD projector available
- Meeting room layouts
- More than 3,000 square feet of space

Room Name	Dimensions	Sq. Ft.	Ceiling	Theatre	Banquet	C/R	Conference	U-Shape
Evergreen Ballroom	54' x 41'	2214	11'	225	Up to 140	100	80	
Evergreen I	54' x 20.5'	1107	11'	100	50	55	40	30
Evergreen II	54' x 20.5'	1107	11'	100	50	55	40	30
Blue Spruce	14' x 24'	336	9'	30	20	12	15	
Columbine	13' x 24'	312	9'	30	20	12	15	
Larkspur	13' x 24'	312	9'	30	20	12	12	
Aspen	40' x 24'	960	9'	90	60	36	40	20